



## STAFF REPORT

---

**DATE:** December 14, 2020  
**TO:** Sacramento Regional Transit Board of Directors  
**FROM:** Laura Ham, VP, Planning and Engineering  
**SUBJ:** APPROVING WORK ORDER NO. 8 TO THE CONTRACT FOR ON-CALL GENERAL PLANNING SUPPORT SERVICES WITH WSP USA, INC.

### RECOMMENDATION

Adopt the Attached Resolution.

### RESULT OF RECOMMENDED ACTION

Approves Work Order No. 8 to the Contract for On-Call General Planning Support Services - 2017 with WSP USA, Inc. for Zero Emission Bus (ZEB) Planning.

### FISCAL IMPACT

Work Order No. 8 would provide for WSP USA, Inc. to complete SacRT's fleet transition plan. The total cost of these services is estimated not to exceed \$174,246.28. SacRT was awarded \$220,000 for this work through a Caltrans Sustainable Communities Grant in 2019.

### DISCUSSION

WSP provides On-Call Planning Support Services on a Work Order basis under a contract entered into in 2018 after a competitive solicitation. Under Work Order No. 4 to the Contract, WSP completed Phase I planning efforts for the ZEB transition, which included: a ZEB Pilot Analysis to evaluate a ZEB pilot on the Route 142 airport service; other route modeling to assess the feasibility of ZEB service on SacRT routes; and a site assessment and research for charging infrastructure. The site assessment report and research, in addition to the route modeling feasibility study, will serve as the foundation for subsequent analyses and future implementation. The purpose of the report was to identify initial fleet and facility's needs; develop rough order of magnitude (ROM) costs; and present next steps and considerations for future study. Through Work Order No. 7, WSP completed SacRT's ICT Rollout Plan as required by the California Air Resources Board. The Phase II work that would be included in Work Order No. 8 would be: the completion of a ZEB stakeholder workshop with internal SacRT staff; a rolling stock fleet replacement plan; facilities and charging infrastructure phasing plan; budget and funding plan; and green jobs research on a cost plus fixed fee basis for an amount not to exceed \$174,246.28.

RESOLUTION NO. 20-12-0137

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

December 14, 2020

**APPROVING WORK ORDER NO. 8 TO THE CONTRACT FOR ON-CALL GENERAL PLANNING SUPPORT SERVICES WITH WSP USA, INC.**

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, Work Order No. 8 to the Contract for On-Call General Planning Support Services by and between the Sacramento Regional Transit District (therein "SacRT") and WSP USA, Inc. (therein "Consultant"), whereby Consultant agrees to perform Phase II work for SacRT's zero emission bus conversion plan for an amount not to exceed \$174,246.28, is hereby approved.

THAT, the General Manager/CEO is hereby authorized and directed to execute the foregoing Work Order.

\_\_\_\_\_  
STEVE HANSEN, Chair

A T T E S T:

HENRY LI, Secretary

By: \_\_\_\_\_  
Cindy Brooks, Assistant Secretary